



*"Your Complete Source for Springboard and Platform Diving Equipment and Supplies"*

### **CHECKLIST FOR REFINISH OF A DURAFLEX MANUFACTURED DIVING BOARD**

Here are the steps to follow if you wish to have your Duraflex Diving Board Factory Refinished. If you have any questions, please contact Springboards and More at 513-697-9509. Please note that you could be without your diving board FOR 6-8 WEEKS from date of arrival at the Factory to date of shipping back to you after Refinishing is completed.

\_\_\_\_\_ STEP 1: Confirm that your diving board was manufactured by The Duraflex International Corp.

\_\_\_\_\_ STEP 2: Record the serial number of the diving board. This can be found on small metal tag on top between holes where board is bolted to stand (Older Boards) or on sticker attached to the very back end of board. (Newer Boards)

\_\_\_\_\_ STEP 3: Confirm that your Duraflex manufactured diving board does not have a NON-Factory applied coating. Duraflex will no longer attempt to remove a non-factory applied coating from a diving board because the mechanical method they use can damage the diving board during the removal process. If your diving board has a non-factory applied coating, you will need to remove the coating from the board yourself before sending it back to the factory for inspection and refinish. (Check with your local hardware or auto parts store for products that remove epoxy paint from aluminum).

\_\_\_\_\_ STEP 4: Carefully remove the diving board from the diving stand and inspect the top skin for any cracks. Duraflex will NOT refinish any diving board where a crack has reached the top skin of the board. A diving board with a crack that has reached the top skin can break in half with one dive.

\_\_\_\_\_ STEP 5: Inspect the underside of the diving board (including all eight "ribs") for cracks. Pay close attention to the area around the fulcrum / rubber channels and the area near the perforation holes if you have a Maxiflex Model B Diving Board. We strongly urge you to remove the Rubber Channels from the underside of the diving board for a better view of the "ribs" near the fulcrum area. Duraflex will NOT refinish any diving board where cracks are discovered in any of the "ribs" on the underside of the board.

\_\_\_\_\_ STEP 6: WRAP DIVING BOARD IN HEAVY CARDBOARD (3/8" thick minimum) and use heavy-duty packing tape or shrink wrap to keep cardboard attached to diving board during shipping. (TIP: Use large boxes that you cut open and wrap around board)

\_\_\_\_\_ STEP 7: Gather the information below and arrange shipping of your diving board back to the Duraflex Factory by contacting a local freight company: You are responsible for all freight charges.

- 1) Complete name and address of the pick-up location for the diving boards.
- 2) Name and phone number of a person to contact (during normal business hours) if questions arise.
- 3) The e-mail address to where shipping labels and Bill of Lading (BOL) for the shipment can be sent.
- 4) Pick-up and delivery hours for shipment as well as any other pertinent shipping details.
- 5) If the return address will be different than the pick-up address, please let them know that as well.
- 6) Read, sign and return to us the "Duraflex Refinish Sign-Off Sheet" that will be emailed to you.
- 7) We will notify you with the results of the diving board inspection after it arrives at the Factory and if approved for refinish, we will advise you of the return ship date of the (refinished) diving board back to you.



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\_\_\_\_\_ STEP 8: Securely attach shipping address label(s) to the outside of the boxed diving board.

\_\_\_\_\_ STEP 9: When truck arrives to pick-up the diving board, hand the Bill of Lading (BOL) to the driver.

\_\_\_\_\_ STEP 10: Load diving board onto truck. (In many cases, the driver will NOT help you to load the diving board onto the truck – this is YOUR responsibility so plan accordingly).

\_\_\_\_\_ STEP 11: When the diving board arrives at the Duraflex Factory, it will be inspected. The diving board will either be approved for refinish or it will be rejected for refinish. If rejected for refinish, you will be notified with the reason(s) and usually photos of the issues that were discovered. Duraflex will scrap the diving board at the Factory. (You are still responsible for paying the shipping charges incurred to ship the diving board back to the Duraflex Factory). NOTE: If the freight company caused the damage to the board that resulted in the rejection for refinish AND you purchased insurance for the shipment AND you file a successful claim with the freight company – you may get the freight charges refunded to you.

\_\_\_\_\_ STEP 12: If diving board is approved for refinish, your board will undergo a factory refinish which includes removal of the old finish; application of new paint; new silica; new alumina; new set of rubber channels attached to the underside of the diving board; new calibrated number strip attached to the top of the diving board, a new serial tag and a new set of diving board installation bolts, washers and nuts. The board will be shipped back to the address you specified on your order.

\_\_\_\_\_ STEP 13: When you receive back your refinished diving board from the factory, be sure to open the box with the driver present and do a quick inspection of the top and bottom of the diving board to make sure it was not damaged during shipment. If real shipping damage is found (not just a cosmetic scratch on the board), REFUSE THE DELIVERY and contact Springboards and More for further instructions. If required, a touch-up paint kit for cosmetic damage will be sent to you at no charge.

\_\_\_\_\_ STEP 14: Reinstall your diving board to your diving stand using the two (included) new diving board installation bolts. (Item SF122) The recommended torque setting for these board bolts / nuts is 110 ft. / lbs.

NOTE: These are only guidelines and suggestions – only Duraflex can determine whether or not your diving board can be factory refinished. If you have any questions, please contact us.

*IMPORTANT REMINDER: Neither Springboards and More nor Duraflex International Corporation shall be responsible for any shipping damage that occurs when the diving board is being shipped to the Factory from your location. We strongly encourage you to purchase Excess Liability Coverage (if available) from the freight company you select to ship your diving board.*